

PM			Down-To-Earth (Vic) Cooperative Society Limited	
Clock	Tape		Board of the Co-operative	
			Minutes	
		Date:	Monday, 5th October	
19:48		Start:	7:30 pm	
		Audio:	https://dte.coop/audiominutes	
		Register:	https://dte.coop/live.meeting	
		Zoom:	https://dte.coop/zoom	
		Phone:	(02) 8015 2088 Meeting ID Number 2362803611	
		Chat:		
	1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land		
19:51			We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
	2	Meeting Started		
			19:48 PM	
	3	Meeting coordinators		Procedural
		Chair:	Kate Shapiro, Trevor Pitt	
		Minutes:	Robin Macpherson	
		Host:	Kate Shapiro, Trevor Pitt	
		Chat:		
	4	Attendance		Procedural
		Directors Attended:	Troy Reid, Robin Macpherson, Coral Larke, Mark Rasmussen, Grant Waldram, Kathy Ernst , Kate Shapiro	
		Activity:	""Troy Reid (14), Robin Macpherson (21), Coral Larke (17), Mark Rasmussen (17), Grant Waldram (12), Kathy Ernst (21) , Kate Shapiro (9) *() = activity credits as of the beginning if this meeting""	
		Apologies:		
		Guests:	Andrew Wilkinson, Darren Geraghty, Deborah Moerkerken, Ellen Brogan, Jack Wells, John Magor, Kathleen Ernst, Malcolm Mathews, Mark Helson, Susan Helson, Susan Helson, Trevor Pitt,	
	5	Confirmation of previous minutes		Procedural
20:31			7th May 2020 - Mvd: MR Sec: RM Dec: PBC	
20:32			12th August 2020 - Deferred till next meeting	
21:15			19th August 2020 - Deferred till next meeting	
21:20			3rd September 2020 - Deferred till next meeting	
21:25			1st October 2020 - Mvd: CL Sec: MR Dec: PBC	
	6	Matters Arising		Procedural
			Trailer from Jessica Townsend re Transfer of ownership - Refer Action task	
	7	Correspondence		Procedural
			Correspondence Folder 1/10 - Link	

21:45	Inwards	<p>Legend - OD = Out of date AR = Acknowledge receipt NR = No Response ITEM = See Agenda Item FC = FCM SC = Secretary</p> <p>OD - 20200903 OC General Meeting Working Group AR - 20200903 Peter Tippett for OC NR - 20200904 Mark Williams Solicitor re Virtual or Hybrid Meeting and Voting ITEM - 20200904 Peter Tippett re Board positions * TR to reply to Peter T and communicate with GSC NR - 20200907 OC General Meeting Workgroup Resignations NR - 20200908 CAV meetings guide for cooperatives under current restrictions NR - 20200909 Bendigo Bank Merchant Statement FC - 20200909 Murray River Council Rates Notice (ref 11237152) * \$2369.34 already paid NR - 20200909 NRAR Correspondence NR - 20200910 Bendigo Bank Merchant Statemen NR - 20200910 Kathy Ernst re Motion to pay NRAR fines SC - 20200910 Martin Schwarz re NRAR * Secretary to reply to Martin with a response that no director is aware of a document that has not been provided to the committees 20200911 ICDA subscription renewal notice 230.00 ITEM - 20201001 GSC request access to Board legal advice</p>	
	Outwards		
	Members		
	Activity		
	8	Payments	
	9	Action Tasks	
	05/10/2020	Support Document for Minute Keeping Grant and Robin to create a support Document	Grant & Robin
	06/08/2020	Minutes 7th May 2020 - Not yet presented - Kate & Coral fix formatting	Kate & Coral
	06/08/2020	Cultural Transformation Project	Up for Discussion
	03/09/2020	Legal Counsel When did we agree - to speak to legal counsel - Identify the meeting where passed	Robin
	12/08/2020	Malcolm Matthews' correspondence Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send	Coral/Troy
21:43	06/08/2020	Trailer from Jessica Townsend re Transfer of ownership Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted * Asset Management will follow through - Keep on list	Mark to take up with CC
	19/08/2020	Co-operative Donation - Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Robin
	06/08/2020	Obtain ANZ Land Title in regards to - Discharge Water License - ANZ have copy of the license as security against the mortgage. when the mortgage was repaid in full, when paid in full process discharge to get back the title, This was never completed	Troy
	10	Motions Approved by Circular	
	11	Item	
22:08		Inactivity Points That the board refer the matter of inactivity points to the GSC for opinion and request a report back from them via email	Mvd: KS Sec: TR Dec: PBC

22:32		Legal Advice That cooperative legal advice and correspondence received by the Board in September 2020 relating to general meetings and voting be made available to the GSC	Mvd: KS Sec: TR Dec: PBC
22:38		Confidential Discussion Wednesday 7th October 7:30PM	Agreed
22:39		Privacy Policy That concern for member and volunteer privacy be acknowledged and referred to the GCS for consideration, operation and opinion	Mvd: KS Sec: MR Dec: PBC
	12	Carried Resolutions	
		That the board refer the matter of inactivity points to the GSC for opinion and request a report back from them via email Mvd: KS Sec: TR Dec: PBC That cooperative legal advice and correspondence received by the Board in September 2020 relating to general meetings and voting be made available to the GSC Mvd: KS Sec: TR Dec: PBC That concern for member and volunteer privacy be acknowledged and referred to the GCS for consideration, operation and opinion Mvd: KS Sec: MR Dec: PBC	
	13	Next Meeting	
		Monday 12th October 7:30PM	
	14	Meeting Ended	
22:42		22:42	